



Acceptance and Refusal of Authorisations Policy

Rationale

The Pines Preschool is required to obtain appropriate authorisation from parents or caregivers in relation to certain matters such as administration of medication, transportation of children by an ambulance, collection of children from preschool and excursions.

National Quality Standards

Regulation 168 of the Education and Care Services National Regulations 2018, that states “education and care service must have policies and procedures” To comply with element 7.3 of the National Quality Standards, 2018.

Quality Area 7: Governance and Leadership

At our preschool:

- Systems are in place to manage risk and enable the effective management and operation of a quality service

There are also links to:

Quality Area 6: Collaborative partnerships with families and communities

Educators Responsibilities

- The preschool will follow the ‘Acceptance and Refusal of Authorisations’ Policy, DfE 2018.

References:

- Education and Care Services National Regulations, 2018.
- National Quality Standards, 2018.
- ‘Acceptance and Refusal of Authorisations Policy’, DfE, 2018.
- Department for Education policies and procedures available at: <https://www.education.sa.gov.au/department/policies>

Policy review

Quality area 7: Leadership and service management

Revision Record

Version	Approved by	Approved date	Amendments

Created: November 2018

Approved at Governing Council on (Date): _____

Approved by Principal: Cherie Collings _____

Approved by Governing Council Chairperson: _____

To be reviewed: 2021